



Our Ref: Book WA

Your Ref: Book WA

Please Ask For: Waste Prevention and Enforcement Team

Telephone: 01253 658658

Email: recycle@fylde.gov.uk

Date: 15 March 2018

Dear Mr [REDACTED]

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Re: Request for an Extra Grey Bin – Waste Analysis

Thank you for your completed application form for an additional refuse bin. Your application will now progress to the next stage, the waste analysis.

Please present your grey wheeled bin, together with any additional bags of rubbish, and recycling bins in a clearly accessible location by 7:30am on **Thursday 5 April 2018**, when an officer will carry out the waste analysis. Please be aware that all non-recyclable waste placed inside the grey bin must be bagged in preparation for the waste analysis as unfortunately if the waste is found loose in the bin we will be unable to proceed with the waste analysis. Please ensure that you do not take any additional waste accumulated since your last refuse collection day to the Household Waste Recycling Centre, prior to the waste analysis being conducted.

If there is any reason why you are unable to present your bin on this day or that the waste would not be a true representation of the amount usually produced, for example because you are away on holiday, you must contact us immediately on the details above to re-schedule.

I would confirm you do not need to be present during the process and that you will be informed of the findings of the waste analysis within 10 working days.

Yours sincerely,

The Recycle for Fylde Team